

MELBOURNE GIRLS GRAMMAR

in partnership with the

OLD GRAMMARIANS SOCIETY

EMILY HENSLEY AWARD 2019 GUIDELINES



MELBOURNE
GIRLS GRAMMAR
AN ANGLICAN SCHOOL



ABOUT THE EMILY HENSLEY AWARD PROGRAM

The Emily Hensley Award is dedicated to honour our young alumnae. It raises awareness and celebrates the outstanding achievements that many of our former Grammarians accomplish after graduating from Melbourne Girls Grammar (MGGS).

The Award honours notable young alumnae (aged 40 years or younger at time of application) who:

- continue to demonstrate the School's values – Integrity, Courage, Compassion and Self-discipline
- can demonstrate success in their chosen field of endeavour, and
- have made a meaningful contribution to society through community engagement. There can, at the discretion of the Emily Hensley Award Committee, be more than one award offered in any given year.

This is your opportunity to be involved, as a Nominator and/or Nominee. We seek your involvement in:

- identifying a colleague, friend or family member who has graduated from MGGS
- highlighting the growth and success of individual MGGS graduates, and
- contributing to building awareness around how they have made and influenced changes for others.

WHO WAS EMILY HENSLEY?

Acknowledging Melbourne Girls Grammar's tradition and heritage, the annual young OG achievement award has been aptly named the Emily Hensley Award, after one of two founding Principals of Melbourne Girls Grammar (then, Melbourne Church of England Girls Grammar School). In 1893, this young woman challenged the educational thinking of her time. With co-founder Alice Taylor, she strongly believed in offering an education for girls that was not only rich in history, achievement and tradition, but was progressive, contemporary and independent in approach.

Miss Hensley was remarkably one of the first five women to study at Cambridge University in the 1870s, later becoming a Headmistress in England in the 1880s, before furthering her career here at Melbourne Girls Grammar.

AWARD CRITERIA

SELECTION CRITERIA

The Nominee:

1. Continues to embody the School Values (Courage, Self-discipline, Integrity and Compassion)
2. Can demonstrate significant success in their chosen field of endeavour, and
3. Has made a meaningful contribution to society through community engagement in the form of philanthropic action, involvement in community programs, or service/volunteer work.

ELIGIBILITY CRITERIA

The Nominee should:

- Have attended Morris Hall and/or Merton Hall (MGGS) for all or part of their education.
- Be aged 40 years or younger at time of application – a young OG.

The Nominator must:

- obtain acceptance by the Nominee to submit a nomination.
- provide contact information of up to two Supporters, who can confirm and provide further information regarding the achievements of the Nominee. These Supporters will be contacted if the Nominee is shortlisted.

WHO CAN BE NOMINATED?

Nominations are encouraged from all young OGs that meet the Selection and Eligibility Criteria, regardless of their career focus, current role, industry, or location.

Please check the Eligibility Criteria carefully to ensure that the Nominee meets the age specifications of the Emily Hensley Award.

WHO CAN MAKE A SUBMISSION?

Any member of the Melbourne Girls Grammar community including staff, Old Grammarians, current families, past families, or community partners and friends of MGGS, may nominate a young Old Grammarian for the Emily Hensley Award.

Nominees may also self-nominate.

THE SELECTION PROCESS

The Emily Hensley Award Committee comprises elected members representing Melbourne Girls Grammar and the OG community – staff, former Grammarians and the external community. The identities of the members are confidential at all times to protect the integrity of the Award program.

The Award is based on assessment against the Selection Criteria. The Emily Hensley Award Committee will conduct a shortlisting process, at which point they may seek additional information from shortlisted nominees and/or Supporters in order to inform their final decision.

There can, at the discretion of the Emily Hensley Award Committee, be more than one award offered in any given year. If the Committee deem that no suitable nominations are received, Melbourne Girls Grammar reserves the right to offer no award during that calendar year.

All nominations, and deliberations by the Emily Hensley Award Committee, will be strictly confidential. The decision of the Emily Hensley Award Committee is final.

IMPORTANT DATES

Nominations Open:	2 September 2019
Nominations Close:	1 November 2019
Emily Hensley Award Committee review nominations:	November 2019
Nominees notified, recipients announced:	December 2019
Awards Presentation/Celebration Day 2020:	2 May 2019

STILL HAVE QUESTIONS?

For further information please contact the Alumnae and Engagement Manager at Melbourne Girls Grammar on (03) 9862 9200 or awards@mggs.vic.edu.au.

TERMS AND CONDITIONS OF NOMINATION

NOMINATIONS

- Nominees must meet the Eligibility Criteria of the Emily Hensley Award.
- Unless shortlisted, the Emily Hensley Award Committee will not contact Nominees or Nominators for further supporting information. Nominators are therefore encouraged to work with the Nominee to ensure they put forward any and all information they consider to be relevant for consideration by the Emily Hensley Award Committee.
- Shortlisted Nominees may be requested to provide further information to the Award Committee.
- Contact information for up to two Supporters will be required for each nomination. Supporters will be contacted if the Nominee is shortlisted.
- Where there is a conflict of interest between a Nominee or Nominator with a member of the Emily Hensley Award Committee, they will be deemed ineligible to sit on the Emily Hensley Award Committee.
- Unsuccessful Nominees from prior year applications are eligible to re-apply.

SUBMITTING YOUR NOMINATION

- All nominations must consist of a completed Nomination Form. Nominators may elect to also provide supporting information – resume, Letter/s of Reference, other awards or acknowledgements – if they feel these would further support the nomination. This is not a requirement of nomination.
- Nominations are to be submitted via email, post or by hand by the submission closing date using the following contact information. Please note that Nominations will not be accepted after 1 November 2019.

Email: awards@mggs.vic.edu.au

Post or deliver to: Attention: Alumnae and Engagement Manager

Emily Hensley Award 2019

Melbourne Girls Grammar

86 Anderson Street

South Yarra VIC 3141

ACCEPTANCES AND PRESENTATION

- All Nominees will be notified of the decision of the Award Committee prior to any public announcement.
- Once notified, the recipient has seven working days to formally accept the Award. MGGs reserves the right to offer to another candidate or, where applicable, to offer no award during the calendar year.
- The Emily Hensley Award 2019 recipient will be presented their Award at Celebration Day on 2 May 2020. Recipient/s must be available to attend the Award Ceremony.
- The Emily Hensley Award 2019 winner will also be requested to attend the Annual International Women's Day Assembly, on or around International Women's Day.

GENERAL

- These Terms and Conditions may be amended at any time. The amended Terms and Conditions will be effective immediately after being posted on the MGGs website.
- All nominations, and content within nominations, will be treated in confidence and in accordance with the School's Privacy Policy. No information will be circulated outside of the MGGs Alumnae office, Award Committee without the prior consent of the Nominee/Awardee.
- In accepting the Award, the Nominee agrees that their image and other information (excluding any personal contact details) can be used to promote the Nominee, MGGs, the OGS and the Emily Hensley Award and that they will assist with this promotion and associated activities as reasonably requested.

It is the responsibility of the Nominator to ensure this is understood by the Nominee upon application.

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