

MELBOURNE GIRLS GRAMMAR

in partnership with the

OLD GRAMMARIANS SOCIETY

# EMILY HENSLEY AWARD 2019 NOMINATION FORM

The Emily Hensley Award Selection and Eligibility Criteria outline what is required in a submission. We encourage you to read these carefully to ensure that your submission is complete. Please include contact information for the Nominee, Nominator, and Supporters so that your submission is able to be considered for the 2019 Award.



**MELBOURNE  
GIRLS GRAMMAR**  
AN ANGLICAN SCHOOL



## HOW TO COMPLETE THIS FORM

The Emily Hensley Award 2019 Nomination Form is not intended to be a difficult nor a time consuming task. Completion should take no more than 60 minutes and as a guide, we recommend that each answer should be approximately 300 words.

We would, however, recommend that you dedicate time before starting to:

1. Read and understand the Emily Hensley Award Guidelines particularly the Award Selection and Eligibility Criteria and the MGGGS values.
2. Research the Nominee, their career achievements to date, and actions pertinent to the Award.
3. Interview the Nominee using a conversational style to best understand them as a person and then how they meet the Selection Criteria.
4. Develop a clear sense of why you are nominating this young OG so you can represent them effectively.

To give your Nominee the best chance of being shortlisted use your submission to bring them to life. Share their achievements, think about the reasons why they are worthy of the Award, and help the Emily Hensley Award Committee know what kind of woman they are.

We want your words, so keep it personal and reflect upon experiences and achievements you are familiar with. What do people say when they think about this person? What elements of their personality stand out, and how have they made a positive impact and inspired others?

If you are not sure where to insert certain information, put it where you think fits best. The important thing is that it is included. The Supporters you include are also important as they need to be able to validate your submission and have first hand insights into the achievements and impact that the Nominee has made to others.

Finally, if you are self-nominating, this is not a time for modesty! We want to know all about your achievements and the things you've been recognised for and are most proud of. We look forward to hearing all about you.

*If you are completing this form in hard copy and require additional space for your responses, please attach another page.*

## SUBMIT YOUR NOMINATION BY 1 NOVEMBER 2019

Nominations are to be submitted via email, post or by hand by the submission closing date using the following contact information. *Please note that nominations will not be accepted after 1 November 2019.*

Email:	awards@miggs.vic.edu.au
Post or deliver to:	Attention: Alumnae and Engagement Manager Emily Hensley Award 2019 Melbourne Girls Grammar 86 Anderson Street South Yarra VIC 3141

Enquiries should be directed to the Alumnae and Engagement Manager by phone, or email.

9862 9200  
awards@miggs.vic.edu.au

## NOMINATOR – PERSONAL INFORMATION

*To be completed if nomination is on behalf of an OG*

First name: \_\_\_\_\_ Surname (and maiden name): \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Current position / occupation: \_\_\_\_\_

Relation to Nominee: \_\_\_\_\_ MGGs OG: Yes No

## NOMINEE – PERSONAL INFORMATION

First name: \_\_\_\_\_ Surname (and maiden name): \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Current position / occupation: \_\_\_\_\_

Year graduated MGGs (peer year): \_\_\_\_\_

## ABOUT THE NOMINEE

1. How long you have known the Nominee, and in what capacity? (*Response not required if self-nominating*)

2. Describe how the Nominee meets the award selection criteria detailed below:

- a) Continues to embody the School values – Courage, Self-discipline, Integrity and Compassion. Provide examples of where and how the Nominee has demonstrated the values in their activities and conduct.

b) Experienced significant success in their chosen field of endeavour.

c) Made a meaningful contribution to society through community engagement; this may be through philanthropic action, involvement in community programs, or service/volunteer work.

3. Provide two key reasons for your nomination.

4. Please provide two concise examples of how the Nominee has already attained respect and recognition within their chosen field of endeavour and/or amongst community (friends, family, MGGS or broader local community).

5. Is there any further information about the Nominee that you wish to add in support of your nomination? This may be in addition to the above, or something different you believe should be celebrated and make this Nominee stand out from the rest.

## SUPPORTING INFORMATION

### SUPPORTERS

Supporters are those individuals who can also vouch for the success and personal values of the Nominee. Possible Supporters might include colleagues, another OG or friend, family member, fellow volunteer or local community member. If the Nominee is shortlisted, these Supporters will be contacted to provide further information.

#### SUPPORTER 1

First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Current job title (if applicable): \_\_\_\_\_

Relation to Nominee: \_\_\_\_\_

#### SUPPORTER 2

First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Current job title (if applicable): \_\_\_\_\_

Relation to Nominee: \_\_\_\_\_

### OTHER SUPPORTING DOCUMENTATION

Though not required, the Emily Hensley Award Committee encourages you to submit additional supporting material to help illustrate the scope of your Nominee's achievements. You may want to include a resume, Letter/s of Reference, other awards or acknowledgements, news articles or markers of achievement and success. This is not a requirement of your application, and simply completing this form with as much detail as possible will provide the Committee with significant insight into the Nominee and her achievements.

## HOW DID YOU HEAR ABOUT THE EMILY HENSLEY AWARD?

Advertisement - Print or Digital

MGGS Community Connection (fellow OG, staff, current family etc.)

Email

Social Media

MGGS Website / Internet Search

Other - Please specify

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**Melbourne Girls Grammar**

86 Anderson Street  
South Yarra Victoria 3141

[awards@mggs.vic.edu.au](mailto:awards@mggs.vic.edu.au)

9862 9200

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